

**Date:-**

**The Principal**  
**DAV BR Public School**  
**Bina**

Dear Sir,

This is to intimate that my address is changed to .....

and / or Phone no. is changed to .....

I authorized the school to change the above-mentioned address/mobile no. with immediate effect in all school records.

Name of the Student : - .....

Admission No. ....Class.....Section : - .....Roll No. ....

**Sign of Father/ Mother**

**FOR OFFICE USE ONLY**

1. Office .....
2. Class Teacher .....
3. Exam I/C .....
4. ERP I/C .....